



2.14.25

Request for Proposals:

African Painted Dog Stream, Waterfall, Pond Project

The Wilds is seeking proposals to design and construct a stream, waterfall and pond for the African Painted Dog Exhibit

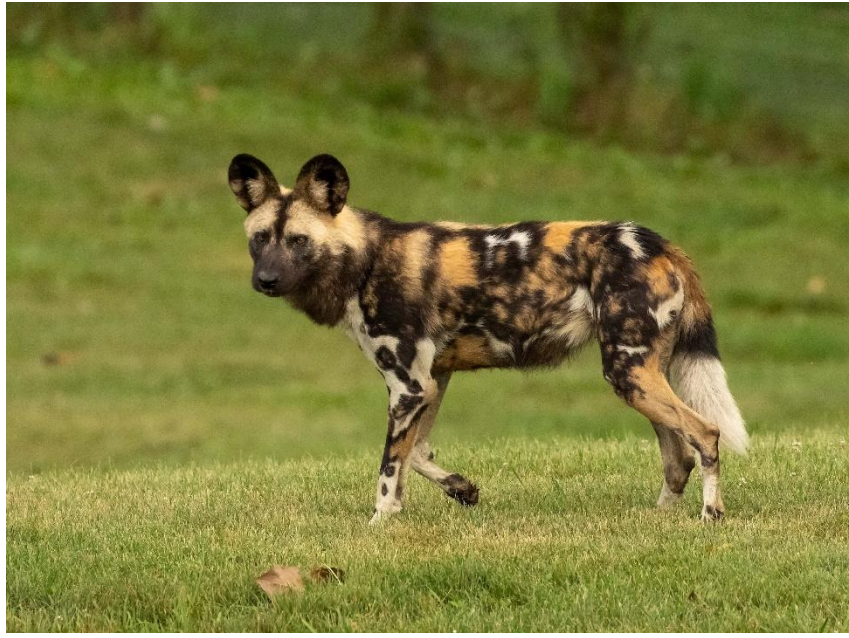




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Attached Exhibits

The documents attached to this RFP as “Exhibits” should provide more definition.

1. Exhibit A: Directions to The Wilds Entrance
2. Exhibit B: Vendor Setup Form (New Vendors Only)



The Wilds Stakeholders & Project Management

Please include The Wilds staff listed below in **all correspondence** regarding this project.

- John Campbell, Director of Facilities (JCampbell@TheWilds.org)
- Adam Butler, Maintenance Lead (AButler@TheWilds.org)

Introduction

Our Mission: Empowering People. Saving Wildlife.

The Wilds is a conservation center and safari park operating as a not-for-profit 501(c)3 organization on nearly 10,000-acres in southeastern Ohio.

The Wilds specializes in high-quality recreational opportunities that focus on connecting people and wild animals in a natural setting. The experiences offered to nearly 100,000 visitors each year include safari tours through wide-open animal pastures, viewing large herds of endangered species in a natural landscape, private fishing excursions, horseback tours through restored butterfly prairies, zipline adventures, four different overnight accommodation options, and a residential summer camp for children ages 8 – 18. The Wilds also conducts countless conservation science programs contributing to the conservation of local and global species and environments. The Wilds' annual economic impact on the region is almost \$20M, providing a significant source of ecotourism revenue to an economically depressed region in Appalachia.

Project Background and Goal

The purpose of this project is to 1) create a stream, waterfall, and pool that meets all AZA and USDA regulatory requirements for the painted dogs, 2) replace existing pond with one more reflective of modern zoological design, and 3) have the painted dog stream, waterfall, and pool contribute to a themed guest experience as visitors tour the Carnivore Center.

This Request for Proposals is aimed at identifying a Construction Contractor with experience with similar projects that can design and build the painted dog stream, waterfall, and pool.

Project Goal: Design stream, waterfall, and pool using construction techniques and materials that can withstand the weather conditions found in all seasons in southeastern Ohio. Design and construct the stream, waterfall, and pool with natural materials, and theming for a natural look, and visually appealing for guests viewing the painted dog exhibit.

SCOPE OF WORK

- Design and construct a stream to have a minimum of 4 tiers of waterfall that dumps into a 5,000-gallon pool.
- Design and construct a concrete pool to be irregular in shape to simulate a natural watering hole, with the deepest part of the pool being 24" that holds approximately 5,000 gallons of water.
- Design and install water pump/filtration and all piping for filling and filtration of the stream, waterfall, and pool.



- Design the pool with a bottom drain so the pool can be drained for cleaning.
- Install native plants and trees along stream for a natural look and theming.

Requirements

1. Ability to work effectively with The Wilds staff with respect to any of the services required for this project.
2. Ability to function in a support role to The Wilds administrative, animal management and facilities staff.
3. Ability to work effectively in a public setting and following The Wilds policies.

Pre-Proposal Meeting

A pre-proposal meeting will be held on **Monday, March 3rd, 2025 at 11:00 AM ET** in The Wilds Administration Building (See **Exhibit A: Directions to The Wilds**). Attendees will meet in The Wilds main parking lot and will be escorted to the meeting location. **The Wilds requires notice with a list of names and associated company be provided to JCampbell@TheWilds.org and AButler@TheWilds.org at least three business days prior (Wednesday February 26th, 2025 by 4pm ET) in order to grant access.** No individual appointments subsequent to this meeting will be held. The purpose of this meeting is to discuss the requested services with prospective respondents and to answer any questions concerning this RFP. Questions regarding the RFP process or the technical content of the RFP, after the date of the pre-proposal meeting, will be handled as stated below. *Private meetings **will not be accommodated**.

Insurance Requirements

- Throughout the performance of the Work or longer as may be described below, the Contractor and each of its Subcontractors must obtain, pay for, and keep in force, the minimum insurance coverage described below. The Contractor must include the Owner as additional insureds under the Contractor's name.
 - If a Subcontractor's usual insurance coverage does not meet the minimum coverage requirements, before entering into an agreement with that Subcontractor, the Contractor must submit to the Owner **(1)** a certificate of insurance evidencing the insurance the Subcontractor will carry without additional compensation and **(2)** if the Owner requests, a written proposal from the Subcontractor to provide coverage which meets the minimum coverage requirements. The Owner will decide whether to accept the non-conforming insurance coverage or the proposal to provide conforming coverage.
 - On a case-by-case basis, the Owner and the Contractor may agree to adjust the below requirements for any particular Subcontractor.
- Before starting the Work, upon renewal of any policy, and upon a change of any insurance carrier, the Contractor must deliver to the Owner certificates evidencing that the required insurance is in force. Whenever the Contractor submits a certificate concerning the below-required CGL or BA coverage, the Contractor must also submit copies of the below-required endorsements to the CGL and BA policies.
- With the exception of government-controlled workers compensation coverage,
 - the Contractor must place the insurance with companies that **(1)** are satisfactory to the Owner, **(2)** hold an A.M. Best Rating of A, X, or higher, and **(3)** are authorized to conduct business in Ohio;



- the certificate(s) of insurance **(1)** must provide or be endorsed to provide that coverage will not be cancelled or not renewed until at least 30-days' prior written notice has been given to the Owner, and **(2)** must have the words "endeavor to" and "but failure to do so shall impose no obligation or liability of any kind upon insurer, its agents or representatives" and any like provisions crossed out or deleted; and
- within 30 days of the Owner's request, the Contractor must submit insurance-company certified copies of the policies and policy endorsements.
- The Contractor must pay all deductibles, or self-insured retentions, or both contained in the Contractor's policies of insurance required or provided in connection with the Project.
- The Contractor must pay a proportionate share of the deductibles, or self-insured retentions, or both contained in any insurance policy the Owner purchases for the Project. The Contractor's proportionate share will derive from the percentage of the associated claim or loss attributable to the alleged or actual negligence of the Contractor or a Subcontractor.
- The Owner does not represent that required coverage or limits are adequate to protect the Contractor.
- **Workers Compensation.** The Contractor must maintain workers compensation coverage meeting the requirements of Applicable Law.
- **Employers Liability Coverage.** The Contractor must maintain employer's liability coverage with **(1)** an each-accident limit of not less than \$1,000,000, **(2)** a disease each-employee limit of not less than \$1,000,000, and **(3)** a disease policy limit of not less than \$1,000,000. The policy must include intentional tort (substantially certain to occur) coverage and an "Ohio Stop Gap" endorsement.
- **Commercial General Liability.** The Contractor must maintain commercial general liability ("CGL") coverage which provides **(1)** an each-occurrence limit of not less than \$1,000,000, **(2)** a general-aggregate limit of not less than \$2,000,000, and **(3)** a products and completed-operations aggregate limit of not less than \$2,000,000.
 - The CGL insurance must be written on ISO occurrence form CG 00 01 10 01 or a substitute form providing at least equivalent coverage for liability arising from premises, operations, independent contractors, products/completed-operations, personal and advertising injury, and liability assumed under an insured contract.
 - The Contractor must include the Owner as additional insured under the CGL policy using ISO endorsement CG 20 10 and CG 20 37 or a substitute form(s) providing equivalent coverage. Upon the Owner's request, the Contractor must include the institutional lender(s) providing financing for the Project as additional insured(s) under the CGL policy using the same form(s) of endorsement.
 - The CGL policy must be endorsed using ISO endorsement CG 25 03 or a substitute form providing equivalent coverage to provide that the general aggregate limit applies separately to each of the insured's projects.
 - The CGL insurance must apply as primary and non-contributory insurance with respect to any other insurance or self-insurance programs which cover the additional insured(s).
 - The CGL policy must not exclude coverage to the additional insured(s) for bodily injury or property damage arising out of the products/completed-operations hazard.



- The CGL insurance must not exclude coverage for property damage to electronic data with a limit not less than \$1,000,000.
- The Contractor must maintain the CGL insurance in effect for no less than five years after the earlier of the termination the Contract or Substantial Completion of all Work.
- **Business Automobile Liability.** The Contractor must maintain business automobile (“BA”) coverage written on ISO form CA 00 01 10 01 or a substitute form providing at least equivalent coverage with a limit of not less than \$1,000,000 each accident.
 - The coverage must extend to any auto.
 - The Contractor must include the Owner as additional insured under the BA policy.
- **Umbrella/Excess Liability.** The Contractor may employ an umbrella/excess liability policy to achieve the above-required minimum coverage.
- The Contractor must maintain umbrella/excess liability coverage with a limit of not less than \$2,000,000 (in addition to the above-required limits) if the Work (or the Work to performed by the Subcontractor) includes any of the following:
 - brick/block masonry;
 - exterior caulking/sealant;
 - cast-in-place or precast concrete;
 - curtain wall;
 - dampproofing/waterproofing;
 - electrical;
 - elevator;
 - exterior glass and/or glazing;
 - exterior marble, granite, and/or other stonework;
 - miscellaneous metals;
 - plaster/stucco;
 - plumbing;
 - HVAC;
 - roofing and/or sheet metal;
 - scaffolding;
 - spray-on fireproofing;
 - sprinkler and/or fire protection; or
 - structural steel and/or metal deck.
- The Contractor must maintain umbrella/excess liability coverage with a limit of not less than \$5,000,000 (in addition to the above-required limits) if the Work (or the Work to performed by the Subcontractor) includes any of the following:
 - caissons and/or piles;
 - demolition;
 - excavation and/or utility work;
 - sheeting, shoring, and/or underpinning;
 - window washing equipment; or
 - wrecking



- **Contractor’s Pollution Liability.** If the Work includes environmentally sensitive, hazardous types of activities (such as demolition, exterior insulation finish systems, asbestos abatement, storage-tank removal, or similar activities), or involves environmentally hazardous conditions, the Contractor must maintain a contractor’s pollution liability (“CPL”) policy with **(1)** a per-claim limit of not less than \$1,000,000 and **(2)** an annual-aggregate limit of not less than \$1,000,000, covering the acts, errors and/or omissions of the Contractor for damages (including from mold) sustained by the Owner by reason of the Contractor’s performance of the Work.
 - The CPL policy must have an effective date which is on or before the date on which the Contractor first started to perform any Project-related services.
 - Upon submission of the associated certificate of insurance and at each policy renewal, the Contractor must advise the Owner in writing of any actual or alleged claims which may erode the CPL policy’s limits.
- **Professional Liability.** If the Work includes any professional design services (including without limitation sprinkler and/or fire protection and other design-build work) the Contractor must maintain professional liability insurance with a per-claim limit of not less than \$1,000,000.
 - The professional liability policy must have an effective date which is on or before the date on which the Contractor first started to provide any Project-related services.
 - Upon submission of the associated certificate of insurance and at each policy renewal, the Contractor must advise the Owner in writing of any actual or alleged claims which may erode the professional liability policy’s limits.

Questions or Clarifications of RFP Requirements

All questions regarding the Proposal Submission, or the Scope of Work must be directed electronically to John Campbell, Director of Facilities at JCampbell@TheWilds.org . Responses to any questions will be sent in the form of an addendum. All questions shall be submitted on or before **Friday, March 7th, 2025 by 4:00 PM ET.**

Should any prospective Respondent be in doubt as to the true meaning of any portion of this Request for Proposal, or should a prospective Respondent find any ambiguity, inconsistency or omission therein, the Respondent shall make a written request for an official interpretation or correction. Such requests must be submitted via email to JCampbell@TheWilds.org . All Requests for Clarification are due on or before **Friday, March 7th, 2025 by 4:00 pm ET.**

Addendum

All interpretation or correction, as well as any RFP provisions that The Wilds may decide to include, will be made only as an official addendum that will be posted to <https://www.thewilds.org/bids-and-requests> for all parties to download. It shall be the Respondents’ responsibility to ensure they have received all addenda before submitting a proposal. Each Respondent must in its RFP, to avoid any miscommunications, acknowledge all addenda which it has received by including the addendum name, number, and date of receipt. The failure of a Respondent to receive, or acknowledge receipt of, any addenda shall not relieve a Respondent of the responsibility for complying with the terms thereof.

Proposed Project Schedule

The Wilds requests that each bidder provides a schedule reflecting an accurate portrayal for the anticipated work.

1. RFP Advertised & Distributed: Sunday, February 16th and 23rd, 2025
2. Intent to Attend Pre-Bid: Wednesday, February 26th, 2025, by 4pm ET
3. Pre-Proposal Meeting: Monday March 3rd, 2025, 11 am ET



4. Questions Deadline: Friday, March 7th, 2025, 4pm ET
5. Bid Deadline: Friday, March 14th, 2025, 12pm ET
6. Selection/NOI: Friday, March 21st, 2025
7. Signatures: Friday, March 28th, 2025
8. Deliverables Due: Thursday July 31st, 2025

Project Budget

There is a \$150,000 budget allocated for this project. This is an all-inclusive number associated with delivering this project, which includes a 10% contingency factor.

The Wilds will reimburse the Contractor at actual cost for expenditures that are pre-approved by The Wilds in writing and are necessary and directly applicable to the work required by this Contract provided that similar direct project costs related to the contracts of other clients are consistently accounted for in a like manner.

Diversity, Equity, and Inclusion Goals

The Wilds is committed to providing opportunities for all businesses to work with us in support of moving our mission forward. Our desire is to partner with businesses who represent the communities we serve. Please note if your organization, or any organization with which you may be subcontracting, holds an MBE or WBE designation (minority and/or women owned business), and by which certifying agency has granted the designation.

Site Safety/Access

- Access to The Wilds worksite must be coordinated daily with the Director of Facilities, John Campbell (740-969-5112).
- All contractors will be escorted on and off Wilds Property daily by the Owner's representative.
- A speed limit of 15 mph must be observed on The Wilds property.
- Contractor must immediately report to the Owner's representative or Wilds Security (740-638-5030 Ext. 2466) any damage to the Owner's property.

Proposal Submission Format and Requirements

Please organize Proposals into the following sections as described below. The associated weighted point system that will be used for evaluation of the proposals is provided.

A. Professional Qualifications and Relevant Experience – 20 points

- a) Provide company name, officers as applicable and their contact information.
- b) Provide a brief overview of the company's history, including services provided.
- c) State limits and deductible of professional liability coverage that meet the requirements outlined above.
- d) Summarize the key personnel who will be assigned to this project's general experience in projects of similar scope, budget, and complexity.



B. Past Involvement with Similar Projects – 20 points

The written proposal must include a list of specific experience in the project area and indicate proven ability in a similar scope of work and implementing similar projects for the company and the individuals to be involved in the project. The proposal must also indicate proven ability to have projects completed within the budgeted amounts. A complete list of client references must be provided for similar projects recently completed. The list shall include firm/agency's name, contact name, project title, owner name, address, and phone number.

C. Proposed Work Plan – 20 points

- a) Provide a statement of your company's understanding of the proposed Scope of Work and how well your firm might be able to respond to that Scope of Work, and the proposed project schedule.
- b) A detailed work plan is to be presented which lists all tasks determined to be necessary to accomplish the work of the project. The work plan shall define resources needed for each task (title and person hours) and the staff persons completing the project element tasks. In addition, the work plan shall include a timeline schedule depicting the sequence and duration of tasks showing how the work will be organized and executed. The work plan shall be sufficiently detailed and clear to identify the progress milestones (i.e., when project elements, measures, and deliverables) are to be completed. Additional project elements suggested by the respondent that are thought to be necessary for the completion of the project are to be included in the work plan and identified as respondent-suggested elements.
- c) Include any other information that you believe to be pertinent, but not specifically asked for elsewhere.
- d) Provide a brief description of ways in which your company can incorporate green infrastructure and technologies into projects implemented as a result of the master planning effort.

D. Fee Proposal (include in a separate sealed envelope) – 40 points

Fee proposals shall be submitted in a single separate sealed envelope with the proposal. Any proposal not complying with this requirement may be subject to disqualification.

If your company has not registered as a vendor or worked with The Wilds or the Columbus Zoo and Aquarium in the past, include a completed **New Vendor Setup Form** in the Fee Proposal envelope. (The form is included in this packet as Appendix B.)

Proposal Selection Procedure, Terms, and Conditions

1. The Selection Committee will evaluate each proposal by the above-described criteria and point system (A through C) to select the 3 lowest bidders. The Committee may contact references to verify material submitted by the Respondents. The Selection Committee will then review the shortlisted contractors' fee proposals.
2. If needed, the Committee will schedule the interviews with the shortlisted contractors. These contractors will be given the opportunity to discuss in more detail their qualifications, past experience, proposed work plan and fee proposal. The interview must include the project team members expected to complete a majority of work on the project, but no more than 6 members total.



A proposal submitted with all the requested information does not guarantee the proposing contractor to be a candidate for an interview.

3. The contractors interviewed will then be re-evaluated by the described criteria (A through D) and adjustments to scoring will be made as appropriate after the evaluation of proposals.
4. After the evaluation of proposals, further negotiation with the selected firm may be pursued leading to the award of a contract by The Wilds. The Wilds will determine whether the final scope of the project to be negotiated will be entirely as described in this RFP, a portion of the scope, or a revised scope.

The Wilds reserves the right to not consider any proposal which is determined to be unresponsive and deficient in any of the information requested for evaluation. The Wilds also reserves the right to waive the interview process and evaluate the contractors based on their proposals and fee schedules alone. The Wilds will determine whether the final scope of the project to be negotiated will be entirely as described in this Request for Proposal, a portion of the scope, or a revised scope.

Proposal Submittal

An electronic copy of the proposal shall be emailed to: JCampbell@TheWilds.org, and AButler@thewilds.org.

Proposals must be received electronically no later than Friday, March 14, 2025, 12pm ET. Proposals received after this time will not be considered. The Wilds will provide confirmation of receipt; if you do not receive confirmation, please reach out to John Campbell at 740-969-5112.

Acknowledgement of Addendum Form

Proposers must submit this acknowledgement form with their response. One acknowledgement form per response, listing all addenda, is appropriate.

Addendum No.: ____

Addendum No.: ____

Addendum No.: ____

Addendum No.: ____

Addendum No.: ____

Company Name: _____

Representative's Name: _____

Signature: _____

Date: _____

Exhibit A: Directions to The Wilds

From the West (via Columbus):

- I-70 E to Zanesville (Exit 155)
- Proceed to 4th traffic light; turn left onto SR 146 E
- Follow SR 146 E for 16 miles to Zion Ridge Road
- Turn right onto Zion Ridge Road
- Proceed 3.5 miles; turn left onto SR 284
- Proceed 1 mile; turn left onto International Road
- Proceed 1/2 mile to The Wilds' entrance

From the South (via Marietta, OH)

- I-77 N to Belle Valley (Exit 28)
- Turn right onto SR 821 N
- Proceed 1 mile; turn left onto SR 340
- Proceed 7 miles to Cumberland; turn left onto SR 146 W
- Proceed 5 miles; turn left onto Zion Ridge Road
- Proceed 3.5 miles; turn left onto SR 284
- Proceed 1 mile; turn left onto International Road
- Proceed 1/2 mile to The Wilds' entrance

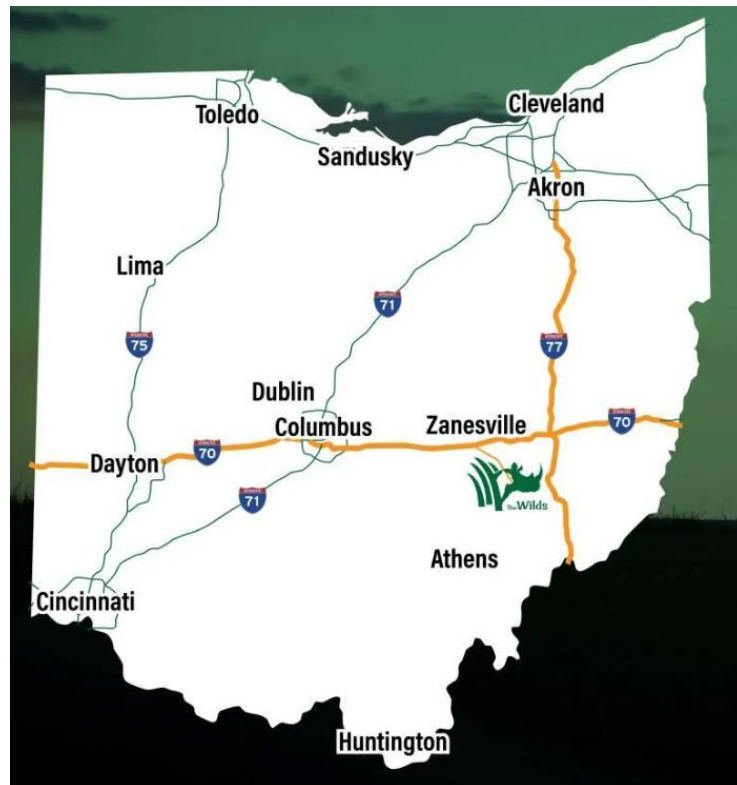


Exhibit B: New Vendor Form



For Internal Use Only:

Assigned Vendor ID	Date Received
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PO Box 400
Powell, OH 43065

Vendor Setup Form

The information on this form will be used to set up or to change payment information for vendors in our system.
Please return completed form to the attention of Accounts Payable via:
email: invoices@columbuszoo.org or fax: (614) 645-3465

Vendor Name:	
Name used by IRS (if different than above):	
Address:	
City, State, Country:	Zip Code:
Email Address :	
Phone # :	Fax # :

Remittance Address (if different from above):	
Address:	
City, State, Country:	Zip Code:

Vendor Status

Is the vendor a minority vendor? Yes** No

****If yes, mark the vendor code that best describes your company.**

<input type="checkbox"/> AABE (African-American Business Entity)	<input type="checkbox"/> FBE (Female Business Entity)
<input type="checkbox"/> AAFBE (Female African American Business Entity)	<input type="checkbox"/> HABE (Hispanic American Business Entity)
<input type="checkbox"/> ASBE (Asian American Business Entity)	<input type="checkbox"/> HAFBE (Female Hispanic American Business Entity)
<input type="checkbox"/> ASFBE (Female Asian American Business Entity)	<input type="checkbox"/> NABE (Native American Business Entity)
<input type="checkbox"/> VOB (Veteran Owned Business Entity)	

W-9 Information (Required):

Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following boxes.

<input type="radio"/> Individual, Sole Proprietor or Single Member LLC	<input type="radio"/> S Corporation
<input type="radio"/> C Corporation	<input type="radio"/> Trust/Estate
<input type="radio"/> Partnership	
<input type="radio"/> Limited Liability Company. Enter the tax classification (C=C Corporation, S=S Corporation, P=Partnership) _____	

Taxpayer Identification Number (Required):

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Social Security Number #

Or

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Federal Employer's Identification (EIN) #

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen (including a U.S. resident alien).

Authorized Signature (Required) _____ **Date** _____